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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Davao del Norte
Mankilam, Tagum City

Division Memorandum No. 80

TO : Public Schools District Supervisors
Secondary School Principals

FROM : DR. JOSEPHINE L. FADUL
Schools Division Superintendent

RE : REPORT ON SUSPENSION OF CLASSES DUE TO DANGEROUS TERRAIN
AND ARMED CONFLICT

DATE : FEBRUARY 15, 2017

Due to conflicting reports on the months in CY 2016, that no classes were held due to occurrence of landslides, dangerous terrain or armed conflict, this Office through the Office of the Division Accountant, asks that a report by that Office be furnished to this Office on the days that classes were not conducted due to the abovementioned reasons and whereby teachers and school heads reported to the Office of the District Supervisor, and to be validated by your matrix supervisor, Ms. Mary Kristine C. Sagot, and Mr. Tito L. Benegian.

The report should bear the name of the affected school, number and dates of the days where no classes were held and the reason thereof and remarks. In the remarks column please state where did the affected teachers/school heads reported during the duration of the calamity.

Deadline for the submission of the report is on February 21, 2017. Non-submission of this report will enable this Office to proceed with the payment of the SHA (Special Hardship Allowance) by virtue of dangerous terrain and armed conflict, excluding your concerned district/schools.

HEADER

REPORT ON SHA (SPECIAL HARDSHIP ALLOWANCE)
CY 2016

NAME OF SCHOOL	INCLUSIVE MONTH/S	DATES WHEN CLASSES WERE SUSPENDED	TOTAL NUMBER OF DAYS	REASON FOR SUSPENSION	REMARKS (WHERE THE AFFECTED PERSONNEL REPORTED DURING CALAMITY)
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